

# APPENDIX B

## Leicestershire County Council Environment Strategy Action Plan 2020-2024 (DRAFT)

This document supports the Leicestershire County Council Environment Strategy 2018-2030:  
Delivering a better future.

Revision	Revision Description	Date	Author
0	Wood Issue	17 May 2018	Jennie Topham
1	Environment Team Update	29 May 2018	James O'Brien
2	Environment Team Update	13 January 2020	James O'Brien
3	Minor change to introduction	15 April 2020	Vicky Cormie
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## **Introduction**

This Action Plan is a living document which is being added to and changed as new projects and new information becomes available. It is reviewed at least once a year as part of an annual refresh.

The Action plan contains all currently known active and planned actions being carried out by LCC and or partners that contribute to the delivery of the aims and objectives of the Environment Strategy 2018-2030.

The Scope column refers to where the source of the environmental aspect lies and / or where the benefit of the action will sit. For example in the case of carbon emissions 'internal' refers to LCC's emissions and 'external' refers to Leicestershire's emissions. In the case of waste, household waste is treated as ' external' while LCC's office waste is treated as 'internal'. Where there is both an internal and external aspect or benefit it is categorised as 'both'.

The Action Plan sets out the project lead for each action and the key partners in supporting delivery of the action.

The currently known timescales are set out and also which of the objectives of the Environment Strategy the action is expected to mainly support, as referenced in the Environment Policy section of the Environment Strategy 2018-2030.

The actions and timescales will be reviewed and updated as necessary to take account of the Coronavirus pandemic.

## Environment Strategy Action Plan 2020 - 2024 (DRAFT)

Theme / Action	Scope	Lead	Partners	Timescale		20-21	21-22	22-23	23-24	Objectives Supported
	Internal / External / Both			Start	End					
<b>Carbon &amp; Climate Change Impacts</b>										
Continue to undertake premises LED lighting upgrades	Internal	Property	Procurement	Apr-20	Mar-24					A1
Develop and agree a programme of building insulation improvements	Internal	Property	Procurement	Apr-22	Mar-24					A1
Propose and deliver improvements to premises heating controls and Building Management Systems	Internal	Property	All Depts	Apr-21	Mar-24					A1
Review of direct tenant utilities and inclusion within scope	Internal	Property	Env Team, TU	Apr-20	Mar-21					A1
Agree and implement a programme of low level streetlighting improvements	Internal	Highways	TU	Apr-20	Mar-22					A1
Assess options for possible future traffic light LED upgrades	Internal	Highways	TU	Apr-22	Mar-24					A1
Assess feasibility of town centre floodlight LED upgrades and install if agreed	Internal	Highways	TU	Apr-22	Mar-23					A1
Deliver Quorn Solar Farm project	Both	Property	Env Team	Apr-20	Mar-22					A2
Propose, design and deliver other solar and renewable energy projects	Both	Property	Env Team	Apr-20	Mar-24					A2
Carry out an assessment of unmeasured LCC carbon emission sources	Internal	Env Team	TU, All Depts	Apr-20	Mar-21					A1
Assess carbon reduction opportunities within Procurement	Both	Procurement	Env Team	Apr-20	Mar-21					A1,A2
Support delivery of the Green BELLE project	External	Env Team	LCityC / LLEP	Apr-20	Mar-22					A2
Support Park & Ride Solar PV / EV charging LLEP bid	External	Property	Transport, Env Team, LCityC	Apr-20	Jul-20					A2
Continue to deliver Council's Energy Strategy 2017-2020	Internal	Property	All Depts	Apr-20	Mar-21					A1, A2, E1, E1
Review and deliver LCC Energy Strategy	Internal	Property	Env Team	Apr-20	Mar-24					A1, A2, E1, E2
Maintain and review the Council's Climate Change Risk Register	Internal	Env Team	All Depts	Apr-20	Mar-24					B1
<b>Resource Use &amp; Renewable Energy</b>										
Review of Leicestershire Municipal Waste Management Strategy	External	Waste Team	Districts	Apr-20	Mar-21					C3, D4
Expansion of RHWS Reuse Schemes	External	Waste Team	Contractors, Procurement	Apr-20						C3, D4
Reduce use of single use plastics in LCC	Internal	Env Team	Property, Catering	Apr-20	Mar-24					C1, C2, C3
Deliver Council's Water Strategy 2017-2020	Internal	Property	All Depts	Apr-20	Mar-21					C2
Review and deliver LCC Water Strategy	Internal	Property	Env Team	Apr-20	Mar-24					C2
Deliver in-house, waste management, recycling and composting services	Internal	Property	Env Team, All Depts	Apr-20	Mar-24					C2, D1, D2
Maximise opportunities to increase the use of recycled aggregates for highways works.	Both	Highways	Contractors, Procurement	Apr-18	Mar-21					C1, C2, D1

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	Internal / External / Both			Start	End					
<b>Transport &amp; Travel</b>										
Propose and implement improvements to fuel use and fleet data utilisation	Internal	Transport	Relevant Departments	Apr-20	Mar-22					A1, A2, F4
Agree and implement partial fleet EV replacement	Internal	Transport	Procurement	Apr-20	Mar-24					A1, A2, F4
Consider broader fleet EV replacement project when the technology is available	Internal	Transport	Procurement	Apr-23	Mar-24					A1, A2, F4
Explore options for automated business mileage calculation system	Internal	Workplace	ICT	Apr-20	Mar-22					A1, A2, F4
Develop a proposal for an expanded EV Pool Car Scheme and new Usage Policy	Internal	Workplace	Transport, Procurement	Apr-20	Mar-22					A1, A2, F4
Encourage and promote sustainable travel options for council staff commuting to work	External	Sus Travel Team	All Depts	Apr-20	Mar-24					F3, F4
<b>Biodiversity, Habitats &amp; Local Environment</b>										
Develop strategic approach to natural capital and biodiversity	Both	Env Team	Planning, Highways, Districts, LRWT, NF, EA, NE	Apr-20	Dec-20					G1, G2, G3, G4
Develop Natural Capital Investment Plan with the LLEP	Both	LLEP	Env Team, Economic Team, External Partners	Apr-20	Oct-20					G1, G2, G3, G4
Deliver Ash Dieback Action Plan	Both	Env Team	Forestry, Highways, Comms	Apr-20	Mar-24					G1, G4
Implement Tree Management Strategy	Both	Forestry		Apr-20	Mar-24					G1, G4
Trial and review different approaches to management of roadside verges	Both	Highways	Env Team, Planning, Parish Councils, Contractors	Apr-20	Mar-21					G1, G2, G4
Explore opportunities to demonstrate and support environmentally sustainable farming practices on county farms	Both	Env Team	County Farms Team, CFE, FWAG, NFU	Apr-20	Mar-22					G1, G2, J1
Protect local trees by continuing to deliver Council's TPO function.	Both	Env Team	Planning, Districts	Apr-20	Mar-24					G1, G2
Protect and enhance the Leicestershire landscape by providing technical landscape design and advice.	Both	Env Team	Planning, Highways, Districts, EMPF, Woodland Trust, Other Depts	Apr-20	Mar-24					G4, H2, J2
Participate in a range of Green Infrastructure Partnerships to support biodiversity improvement and sustainable green infrastructure projects in Leicestershire.	Both	Env Team	CFRP, RSGUCP, RSCP, GIP,	Apr-20	Mar-24					H1, H2
Work with local groups and volunteers on projects that support biodiversity improvements and sustainable green infrastructure	Both	Env Team	Parish Councils, Districts, Tree Council	Apr-20	Mar-24					G4, H2, J2, K2, L2
<b>Community &amp; Wellbeing</b>										
Deliver Air Quality & Health Action Plan	Both	Public Health	Transport, Env Team							F4, K1, K2
Deliver Food Plan	Both	Public Health	Env Team, All Depts	Apr-20	Mar-24					B1, B2

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<b>Local Economy</b>										
Engage with LLEP in the development and delivery of the Local Industrial Strategy	Both	Economic Team	Environment Team, Growth Unit, LCityC	Apr-20	Mar-24					N2, O2
Identify opportunities to support a low carbon circular economy through the delivery and procurement of council goods and services	Both	Procurement	All Depts	Apr-20	Mar-24					N1
Identify key partners and available mechanisms for advancing opportunities that support a low carbon circular economy and support sustainable development and growth	Both	Env Team	Economic Development, LLEP	Apr-20	Mar-22					N2, O2
<b>Crosscutting</b>										
Embed carbon and environmental aspects into Lutterworth East Development	Both	Growth Unit	Property, Env Team, Consultants, Developers	Apr-20	Mar-24					A2, B2, C3, D3, D4, F4, G4, H2, J2, K2, L2, N2, O2
Deliver Shire Environment Grant Scheme	External	Env Team	Community Groups	Apr-20	Mar-24					A1, A2, B1, B2
Deliver Environment Action Volunteer Scheme	External	Env Team	Local Residents	Apr-20	Mar-24					A2, B2, C3, D3, D4, F4, G4, H2, J2, K2, L2, M2
Develop and deliver programme of carbon and environmental awareness training	Both	Env Team	Learning & Development, External Providers	Apr-20	Mar-24					All
Deliver internal Go Green Scheme	Internal	Env Team	Waste Team	Apr-20	Mar-24					D1, D2
Continue to maintain and review the Council's Environment Risk Register	Internal	Env Team	All Depts	Apr-20	Mar-24					M1
Maintain and operate the Council's EMS	Internal	Env Team	All Depts	Apr-20	Mar-24					M1
Support services to maintain or achieve ISO14001 accreditation	Internal	Env Team	All Depts	Apr-20	Mar-24					M1
Identify, seek and secure additional funding opportunities to develop and deliver the vision, aims and objectives of the Environment Strategy	Both	Env Team	All Depts	Apr-20	Mar-24					All
<b>Performance Monitoring</b>										
Maintain and improve the environmental performance management system	Both	Env Team	All Depts	Apr-20	Mar-24					M1
Produce environmental performance dashboards	Both	Env Team	All Depts	Apr-20	Mar-24					M1, M2
Carry out a review of all Environment Strategy KPIs	Both	Env Team	All Depts	Apr-20	Mar-24					M1, M2
Update and add new targets and KPIs as new evidence is gathered and agreement is reached with action owners	Both	Env Team	All Depts	Apr-20	Mar-24					M1, M2

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<b>Reporting</b>										
Produce and publish annual Environmental Performance and Greenhouse Gas Reports	Both	Env Team	All Depts	Apr-20	Mar-24					M2
Produce quarterly Environmental Performance Reports	Both	Env Team	All Depts	Apr-20	Mar-24					M2
Provide reports as required to internal governance and oversight bodies	Both	Env Team	ESDB, CMT, ETOSC, LM	Jul-18	Mar-20					M2
<b>Strategic and Governance</b>										
Approval of Revised Environment Strategy	Both	Env Team	All Depts	Apr-20	May-20					All
Review and update of Environment Strategy Action Plan	Both	Env Team	All Depts, External Partners	Apr-20	Mar-24					All
Approval of Tranche 1 Carbon Reduction Roadmap	Internal	TU	Env Team, Property, Highways	Apr-20	May-20					All
Development of Tranche 2 Carbon Reduction Roadmap	Both	TU	Env Team, All Depts, External Partners	Apr-20	Oct-20					All
Development of Communications & Engagement Plan	Both	Comms	Env Team, TU	Apr-20	Mar-21					All
Stakeholder and Opportunity Mapping	Both	Env Team	All Depts, External Partners	Apr-20	Oct-20					All
Develop revised Environmental Implications Tool	Both	Env Team	All Depts	Apr-20	Mar-21					All